

# Grazeley Parochial Primary School

## JOB DESCRIPTION



### **Class Teacher at Grazeley Parochial Primary School**

#### **Purpose of the job**

To sustain high quality teaching and learning for pupils who are assigned to the post holder.

#### **General duties for a Main Scale Post**

All teachers work within the statutory conditions of employment set out in the current School Teachers' Pay and Conditions Document. The duties listed below are not, therefore, an exhaustive list of what is required.

1. Be responsible for high quality teaching and learning of all pupils who are assigned to the post holder.
2. Ensure planning, marking, target setting, assessment and reporting are in accordance with school policies.
3. Create a stimulating, challenging and safe environment.
4. Maintain good behaviour in accordance with school's procedures and encourage positive attitudes towards learning.
5. Ensure ICT is used to enhance the learning experience of the pupils
6. Liaise with and direct any staff, including teaching assistants and support teachers, who are assigned to work with the post holder's pupils.
7. Comply with the school's Health and Safety policies and to undertake risk assessments as appropriate.
8. Contribute to the School Development Plan
9. Provide sustained and substantial contributions across the school in designated subject or curriculum areas, this to include:
  - monitoring quality and standards
  - contribute to school planning, assessment and school self-evaluation
  - advising the headteacher on appropriate resources and materials
  - leading appropriate professional development

#### **Job context**

Grazeley Parochial Primary School is a church school and all teachers will be expected to play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage pupils and staff to follow this example. They will also support the school in meeting its requirements for worship.

The school welcomes teachers of high professional standard and shares the responsibility with each teacher for continual review and the development of expertise.

All teachers make a valuable contribution to the school's development and, therefore, to the progress of all pupils. All teachers, except those who are newly qualified, will have a lead

responsibility for at least one curriculum area across the whole school and will be supported in that role by the Headteacher and their Performance Management Reviewer.

Teachers in the upper pay scale can be expected to make a particular contribution to building team commitment in line with the statutory requirement to meet threshold standards.

In particular, teachers at UPR3 will:

- provide a role model for professional practice in the school
- make a distinctive contribution compared with other teachers
- contribute effectively to the wider team

#### **4. Review of duties**

The specific duties attached to any individual teacher are subject to annual review and may, after discussion with the teacher, be changed.

##### **Accountable to:**

- Headteacher

##### **Liaising with:**

- Headteacher
- Governors
- Teaching staff and Teaching Assistants
- Parents
- LA representatives
- External agencies