

PENALTY NOTICE FOR UNAUTHORISED HOLIDAY
ABSENCE

Pathway

Leave of absence (holiday) form returned to parent: application has been refused

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Letter sent to parent by school confirming that if unauthorised holiday is taken then EWS have the right to issue penalty notice

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Unauthorised holiday taken.

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EWS informed of unauthorised holiday and provided with copies of leave of absence form and letter sent by school

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PN issued by EWS

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PN Paid
No Further Action

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PN Not Paid
EWO Prepares statement for court

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Legal Case

James Edmondson
Principal EWO
November 2012