

# Grazeley PTA AGM Minutes

---

## **Attending:**

Celia Thatcher

Vicki Houldcroft

Lucy Namooya

Nicola Turnball

Sarah Pickett

Lindsay Hoskins

Aimee Dean

Pip Gough

Katy Lambert

Rachel Godliman

Emma Gallagher

Robert Hawker

Anna Allen

Katie Knight

Thea Polley

Karen Alexander

## **Apologies:**

Karen Hancock

Emma Burton

## **Agenda:**

### **1. Welcome**

Welcome and introductions - all attending introduced themselves and the Chair welcomed new parents to the PTA.

## Review of minutes from later year's AGM and actions

Only one outstanding action from last years AGM; as a PTA we do not have to have our accounts audited, but it would be good practice to do so. However we have not been able to find someone willing to audit the accounts. **Follow up action** - put request in newsletter to see if any parents or friends are able to help. Parent Robert Hawker attending the meeting said he may be able to help, but will depend on time and availability.

### 2. Adoption of the constitution.

Constitution adopted as is.

### 3. Chairpersons' report

Vicki Houldcroft presented her report covering the highlights of the last year (quiz night, Christmas and Summer Fair, Easter raffle and Spencers Wood Carnival). Each event has been very successful in raising funds for the school which have enabled the PTA to spend money raised on:

- Spiritual garden & art supplies for garden.
- School books
- Life Education Bus
- Coach to Osmington Bay
- New shed and base
- Class contributions

Funding plans for this coming year included new Smart Board's for 3 classes, a fence around the adventure playground and art resources. Future events include a quiz night on 10th Nov and Christmas Fair on 1st Dec.

A significant financial contribution comes from the recycling efforts of Ali Chaney, the Constitution was checked and it was decided that we should buy a thank you gift for Ali, possibility a voucher to say thank you for her hard work. **Action.**

### 4. Treasurers report

Report provided was for the period from Sept 2017 to August 2018, unfortunately the last bank statement was not provided in time. The Treasurer estimated the current balance to be around £16,000. PTA have purchased 3 Smart Boards for classrooms at a cost of £10,000 - £10,500 leaving approximately £5000 in the PTA account.

Spending plans for this current academic year include fencing around the adventure playground and £100 budget per class for the teachers to spend, suggested that these contributions would be spent on having someone visit school to give a talk or demonstration etc.

## 5. Election of PTA - Chair, Vice-chair, Secretary & Treasurer

All members of the PTA committee stood down and the following nominations were made:

Chair - Vicki Houldcroft. Nominated by AA & seconded by LN

Vice Chair - Katy Lambert. Nominated VH & seconded by NT  
Lucy Namooya. Nominated by SP & seconded by LH

Secretary - Nicola Turnball. Nominated by SP & seconded by TP

Treasurer - Sarah Pickett. Nominated by LN & seconded by LH

All PTA Committee positions filled for 2018/19 term.

**Action** to encourage teacher input into PTA.

And to advertise general meetings more widely and put meeting minutes on website.

Rachel raised that there the previous Treasurer was still a cheque signatory. **Action** to remove Georgie and Rachel and replace with Sarah Pickett.

## 6. Plans for 2018/19

5p Challenge - each class given a challenge to see which class can raise the most money by collecting 5p's. Challenge set for 2 week starting 1st Oct.

Bags for school in January as usual. **Action** - advertise in newsletter.

Quiz night - action to finalise arrangements. **Action** - committee meeting to discuss details.

Other fundraising events suggested were the following:

Dad's 5-aside football tournament. Pay to put a team. Would need referee, could do refreshments. Would Matt Parting help organise?

Do more cake sales!

Camp night - possibility for summer term.

Hog-roast and rounders.

It's a knockout - family day.

**8. AOB:**

There will be no trip to the pantomime this year due to cost. It is felt by school that parents have been asked to contribute a lot financially so far this term. For future pantos PTA could fund raise at a specific date to help cover costs.

Request by parents for better flooring under adventure playground - safety concerns.

Request for sun-shade on field by school. If PTA are going to fund it will need to be provided in time for good weather - Easter time?

Date of next meeting to be set.